nH Access™ Quick Reference Guide

What is nH Access?

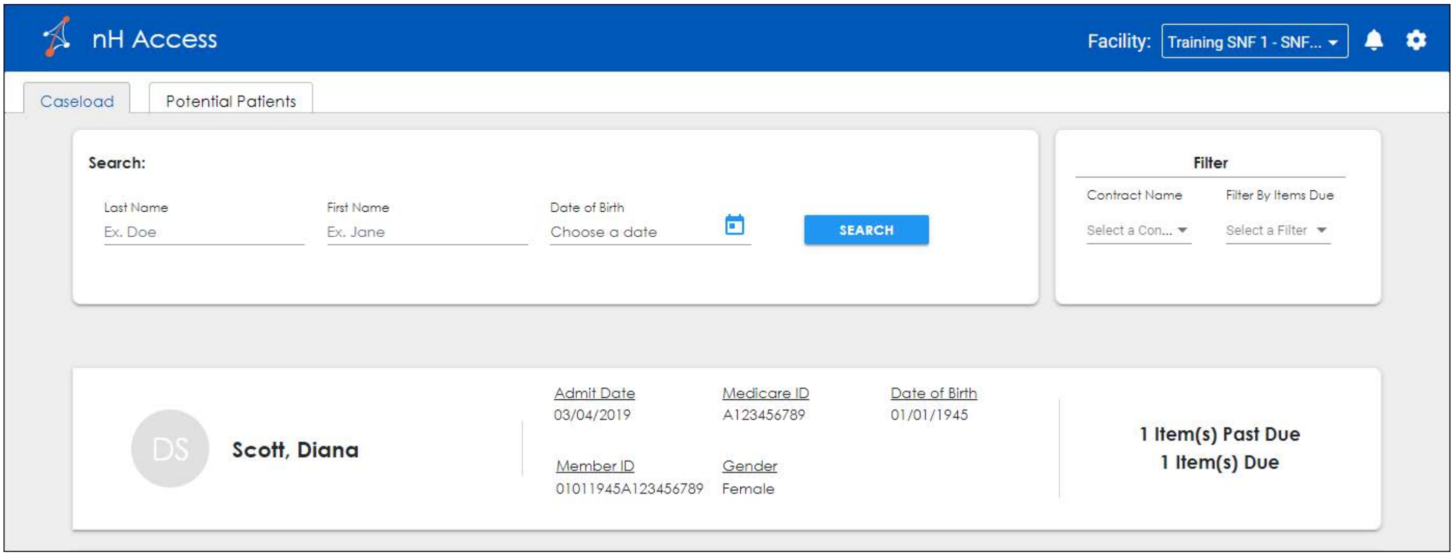
nH Access is naviHealth's secure, online portal that helps to facilitate real-time, two-way documentation sharing among healthcare providers and naviHealth clinicians, allowing for more timely and appropriate care decisions to be made for patients. This document will give you a high-level introduction to **nH Access** and review some of the main screens within the application to help get you up and running quickly.

What can you use nH Access to do?

- Submit authorization requests for your patients
- Communicate with naviHealth clinicians
- Submit patient records requested by naviHealth clinicians
- Access important documentation

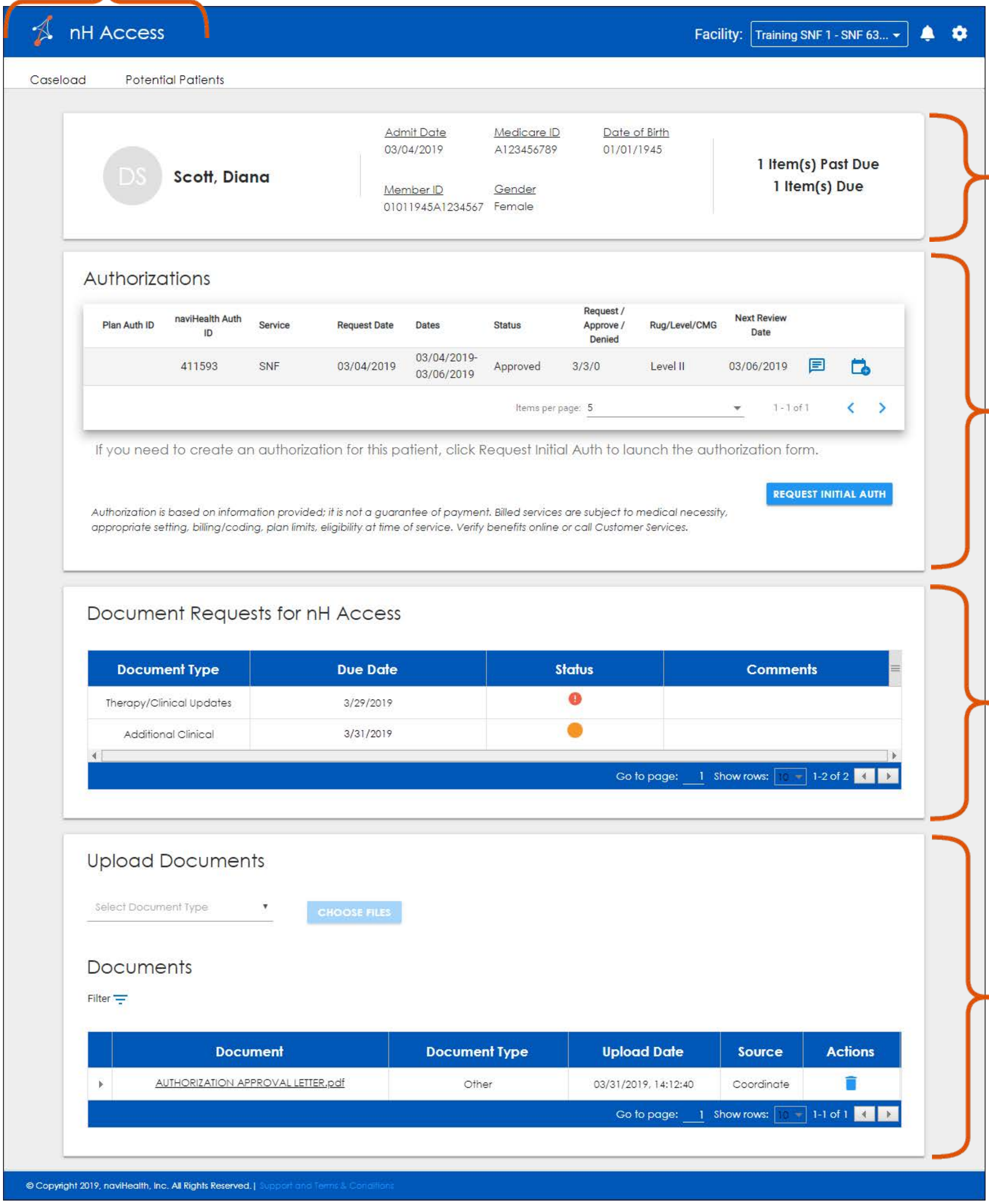
Getting Started

The **Facility Caseload Screen** is the first screen you'll see after logging in. Here, you can view all of your facility's naviHealth-managed patients on one convenient screen, see any associated statuses or outstanding items, or search for a specific patient by name.



Click on an individual patient card from the **Facility Caseload Screen** to open the **Patient Screen**.

Use these tabs to navigate between your organization's current patient caseload and potential patients. The **Potential Patients** tab will help you locate the record of a patient not yet associated with your facility. For example, you may be notified that a patient will be transitioning to your facility, and you need to locate that patient to submit an initial authorization request.



View basic patient information and whether any items are due.

Start an Authorization Request, communicate with naviHealth staff and quickly view pertinent information for each Authorization.

Visual indicators help you discern if document requests are past-due. Comments from naviHealth can also be viewed.

Easily upload Continued Stay Requests and other documentation as requested by naviHealth.

For support related to **nH Access**, please contact the nH Access team via phone at **888.276.5777** or via email at Support.nHAccess@naviHealth.com.